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##### Clinks’ 25th Annual General Meeting

##### Tuesday 7th November 2023 at 4.00 pm

**NOTICE OF ANNUAL GENERAL MEETING NOVEMBER 2023**

##### NOTICE IS HEREBY GIVEN that the 2023 Annual General Meeting of Clinks will be held online on Tuesday 7th November 2023 at 4.00pm to transact the following business:

**Ordinary Resolutions:**

1. That the minutes of the Annual General Meeting held on 22nd November 2022 be adopted as a true record of the meeting.
2. That the audited Report and Financial Statements for the year ended 31 March 2023 for Clinks be received and adopted.
3. The election of trustees of Clinks in accordance with Article 37 of the Articles of Association.

##### Clinks’ 25th Annual General Meeting

##### Tuesday 7th November 2023 at 4.00 pm

**AGM AGENDA**

1. Welcome and Chair’s address – Roma Hooper OBE (5 mins)
2. Apologies from members
3. Approval of minutes of the 24th AGM held on 22nd November 2022. (5 mins)

**Ordinary Resolution 1**:
That the minutes of the Annual General Meeting held on 22nd November 2022 be adopted as a true record of the meeting.

1. Presentation of the Annual Report & plans for the future - Anne Fox, Chief Executive Officer (15 mins)
2. Presentation of the Annual Accounts - Simon Alsop, Treasurer (10 mins)

**Ordinary Resolution 2**: (5mins)
That the audited Report and Financial Statements for the year ended 31 March 2023 for Clinks be received and adopted.

1. Resignation, re-election and election of trustees

That it be noted that the following Trustees have tendered resignation in accordance with Article 37 of the Articles of Association:

* Jessica Southgate
* Richard Booty

**Ordinary Resolution 3: (5 mins)**That the following individuals are elected as trustees of Clinks:

* Maisie Hulbert
* Kelly Loftus
1. Key note speaker – Charlie Taylor HM Chief Inspector of Prisons
2. Q & A session with Charlie Taylor HM Chief Inspector of Prisons
3. Close

By order of the Board



**Anne Fox**

**Chief Executive Officer and Company Secretary**

2nd October 2023

Registered Office: 82A James Carter Road, Mildenhall, Suffolk, IP287DEIn accordance with s.324 of the Companies Act 2006 as a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Meeting. The proxy form is attached to the email and should be returned to corporateservices@clinks.org Clinks by 5pm Monday 6th November 2023.