



Supporting the voluntary sector  
working in the criminal justice system

## Member advisory forum meeting notes

Tuesday 25 January 2022, 10.00 – 12.00 via video call

### Attendees

Chris Stacey	Co-Chair, Clinks
Rachael Byrne	Co-Chair, Clinks Trustee (HomeGroup)
Helen Carter	Clinks
Beverley Brooks	The Recruitment Junction
Janine Alcantara	Employment 4 All
Arron Owen	Cranstoun
Lynn Kelly	POPS
Riana Taylor	Circles UK
Khatuna Tsintsadze	Zahid Mubarek Trust
Peter Merrifield	Support When It Matters (SWIM)
Matina Marougka	Together for Mental Wellbeing
Ian Merrill	Shannon Trust
Robert White	MayDay Trust

### Apologies

Emily Giles	The Bell Foundation
Khatuna Tsintsadze	Zahid Mubarek Trust
Matina Marougka	Together for Mental Wellbeing

### Introductions

- Chris welcomed everyone to the inaugural meeting of the Clinks member advisory forum.
- All attendees introduced themselves, their work and the reason for joining the group.
- **ACTION – Clinks to publish details of the group and its members on the Clinks website.**

### Initial priorities of group from Clinks to discuss

- Chris shared the initial thoughts that the Clinks team had about areas the forum could provide advice and input into.
- Clinks Thinks (this was discussed with all in the individual expression of interest conversations)
- Clinks future strategy
- Clinks' comms strategy
- Income generation approach of Clinks
- We're keen to get forum members thoughts on priorities of the group.

### Priorities of the group – discussion

- The group moved into breakout rooms to have a discussion about initial priorities of the group and this was then fed back to the wider group.
- **ACTION - Clinks will reflect on this discussion and bring an initial framework to the next meeting**



### Gaps in membership of the forum

- There was a discussion about the gaps in membership of the forum.
- In terms of the terms of reference, we are missing specific representation from organisations in Wales, working with women and arts specialists organisations. There was also a discussion about large organisations, representation of people in the care system, people with neurodiverse needs and representation of gypsy, Roma and traveller people.
- We agreed to focus on filling specific gaps from the terms of reference and that the group can bring in specific expertise when needed.
- **ACTION – Helen to go back to those that have since expressed an interest that meet these gaps.**

### Ways of working

- We discussed future meetings, dates, format.
- With a short poll we agreed that meetings would be 6-weekly whilst we are setting up the forum to get momentum going and deciding on areas of focus.
- We agreed that members could send a colleague in their place if they cannot make a specific meeting, but not to nominate someone to take over their seat.
- For now, we would hold the meetings online, but agreed that it would be nice to meet in person once a year/ 6 months if the environment allows.
- For discussion between meetings and to share files, Clinks will create a space separate to emails.
- **ACTION – Helen to send a calendar invite to all members for a meeting in 6 weeks' time.**
- **ACTION - Clinks to research and implement a space for members discussion in between meetings**